

AGENDA
ST. CHARLES CONVENTION CENTER OVERSIGHT SUBCOMMITTEE
OF THE CITY COUNCIL OF THE CITY OF SAINT CHARLES
February 1, 2021 – 4:00 p.m.

**St. Charles Convention Center, Board Room, One Convention Center Plaza,
St. Charles, Missouri 63303**

To: Subcommittee Members

Tom Wapelhorst – CSA/Chairman
Mayor Dan Borgmeyer – SCCC/Vice Chairman
Fred Dyer – CSA
Bart Haberstroh – St. Charles City Council
Vince Ratchford – St. Charles City Council
Jerry Reese - St. Charles City Council
John Scherr - CSA
Joseph Smith – CSA
Mary West – St. Charles City Council
Paul Woody – CSA

1. Call to Order/Roll Call (*Tom Wapelhorst*)
2. Approve Open & Closed Minutes from the December 7, 2020 Meeting (*Tom Wapelhorst*)
Action: Motion to approve. (Voice Vote)
3. Embassy Suites Report (*Tim Lewin, General Manager*)
Action: Report only.
4. Convention and Visitors Bureau Report (*Dan Krankeola*)
Action: Report only.
5. Convention Center Contract Administrator Report (*Steve Powell*)
Action: Report only.
6. CARES Act Reimbursement Update (*Larry Dobrosky*)
Action: Report only.
7. SCCC Cash Flow Forecast – 2020 & 2021 (*Diane Tocco*)
(Adding Authority tax revenue account cash flow information per request.)
Action: Report only.
8. Spectra:
 - A. 2020 Capital Replacement Schedule Update & Reimbursement (*Amy Dunning*)
(Review of amounts paid since last meeting with a request for reimbursement of \$31,530.99.)
Action: Motion to approve. (Voice Vote)
 - B. Buy-Down Fund Report & Bank Account Update (*Tennille Wanner*)
Action: Report only.

AGENDA
ST. CHARLES CONVENTION CENTER OVERSIGHT SUBCOMMITTEE
OF THE CITY COUNCIL OF THE CITY OF SAINT CHARLES
February 1, 2021 – 4:00 p.m.

**St. Charles Convention Center, Board Room, One Convention Center Plaza,
St. Charles, Missouri 63303**

8. Spectra – continued:

C. Operations/Marketing Report (Amy Dunning)
(November and December report.)
Action: Report only.

9. Convention Center Event Cancellations (Robert Guinness/Michael Valenti)
Action: Motion (if needed).

Closed Session – if requested. A vote will be taken to close part of this meeting pursuant to RSMo. §610.021 for the purpose of discussing the following:

- a. Legal actions, causes of action or litigation involving a public government body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. RSMo. §610.021(1)
- b. Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected. RSMo. §610.021(12)
- c. Records which are protected from disclosure by law. RSMo. §610.021(14)

10. Next Meeting Date – Regular Meeting – April 5, 2021, 4:00 PM – Convention Center, Board Room

11. Adjourn